

Meeting Room Application

Missoula County is pleased to provide the Sophie Moiese meeting room for community use. Applications must be approved by Missoula County and the meeting room booking confirmed before using the meeting room. Bookings may be made up to two months in advance.

Fields marked with a * are required.

*Name of Organization: _____

*Street Address: _____

Mailing Address: _____

*City: _____

*Zip: _____

*Phone # _____

*Describe the meeting you plan to hold: _____

*Person Responsible: _____

*Email address: _____

*Phone number: _____

Meeting information

Estimated attendance: _____

Date: _____ Day of Week: _____

Starting time: _____ Ending Time: _____

Reoccurring event (yes/no) _____

By signing this form, I acknowledge that I have read and agree to the Meeting Room Rules and Guidelines.

Signature

Approved by: _____